



Thursdays 4-7 pm | June 15 - October 12, 2023

301 Clawson Blvd

PO Box 203

Montour Falls, NY 14865

2023 Regulations & Application

Mission: The Montour Falls Farmers Market is dedicated to spreading awareness of community organizations and resources while providing engaging entertainment and supplying local products in support of farmers and makers.

Fees: A **\$30 application fee is due before your first market** and **\$10 daily fee is due at the beginning of market**. Cash, check, and Venmo (@market14865) are accepted.

- Vendors are expected to treat customers and other vendors with courtesy and respect. No racial, ethnic, religious or gender discrimination is permitted at the market.
- Vendors are required to comply with all NYS regulations regarding COVID-19. Please refer to [NYS Department of Agriculture & Markets](#) and/or [NYS Farmers' Market Federation](#) for the latest guidelines regarding COVID-19.
- Vendors must abide by all state regulations pertaining to the sale and manufacture of their products with required certificates prominently displayed. Items offered for sale must be in good condition. Sales by weight must use scales approved and checked annually by the Bureau of Weights and Measures.
- Your farm or business is required to carry commercial general liability insurance. A Certificate of Insurance naming **Village of Montour Falls (408 W Main St Montour Falls, NY 14865) and the Montour Falls Farmers' Market (301 Clawson Blvd PO Box 203, Montour Falls, NY 14865)** must be provided to the Market Manager before attending. Contact the New York State Farmers Market Federation for information about market insurance for small farms. <https://www.nyfarmersmarket.com/insurance>
- **Eligible Vendors are required to accept FMNP coupons and SNAP (food stamps). Please fill out the [NYS Farmers Market Federation EBT/SNAP Agreement](#) and submit with your application if you plan to sell [SNAP eligible products](#).**
- The seller must produce a minimum of 50% of goods offered with up to 50% purchased from other local producers. We encourage you to coordinate with other farmers/vendors to provide our community with a variety of products and offer flexibility between vendors. Vendors adding products not listed on their application must contact the Market Manager prior to market day.
- Vendors sharing space: each participant is required to fill out the application and pay the \$30. Daily fees may be split or be as agreed upon by the vendors. All products in the shared space must be clearly identifiable to each separate business.
- Covered and uncovered space is available. Space is available on a first-come, first-served basis. Vendors are responsible for cleaning up their areas after each market.
- Vendors are responsible for bringing all sales equipment, including tables, chairs, and tents. Prices and your business name must be prominently displayed. Vendors are required to list any employees who will staff their booths on the application and inform the market manager of new employees. You are responsible for making sure your employees understand and abide by these rules.
- Setup begins at 3:00 p.m. You may park on the strip to unload but will need to park in the grass parking area before market starts. Please be set up and ready for sales by 4pm sharp. Notify the Market Manager of any planned/sudden absences, if you are running late, or with any special promotions you would like shared.
- Vendors are encouraged to shop with their neighbors and tip the musicians.

Montour Falls Farmers Market (MFFM): 2023 Vendor Application

Business Name _____ Website _____

Contact _____ Phone _____

Email _____

Address _____

• I plan on attending all market days Yes _____ No, only certain market days (list) _____

Products: At least 50% must be produced by the seller; 50% may be purchased from other local producers.

Agriculture:

Vegetables and fruit (please list all) _____

Meat, dairy, and eggs (please list all) _____

Other (please list all) _____

Crafts: (please list all) _____

Prepared foods: (please list all or attach menu) _____

Address of inspected Kitchen _____

Sales tax ID# _____ **Ag & Market license#** _____

Home processing# _____

Winery/Brewery License # _____ **Insurance carrier and policy #** _____

• I have read, understood, and agree to abide by the market regulations, COVID-19 regulations, and have provided proof of insurance listing **both** the Village of Montour Falls and Montour Falls Farmers Market.

Signature _____ **Date** _____

Email application to: market14865@gmail.com or mail to:

Montour Falls Farmers' Market % Jessica Westlake

PO Box 203

Montour Falls, NY 14865